

**APPLICATION FOR PREMISES TO BE APPROVED
AS A VENUE FOR MARRIAGES IN PURSUANCE OF SECTION
26(1)(bb) OF THE MARRIAGE ACT 1949
AND CIVIL PARTNERSHIPS
UNDER SECTION 6 (3A) (a) OF THE CIVIL
PARTNERSHIP ACT 2004**


This form when completed must be forwarded to the Proper Officer for Registration Matters at Swindon Borough Council, Civic Offices, Swindon SN1 2JH together with the appropriate fee payable to Swindon Borough Council (please see pg. 4 – Requirements before an approval can be granted below).

1. I apply for the premises named at item 3 below to be approved for regular use by the public as a venue for the solemnization of marriages and the registration of Civil Partnerships.
2. I attach 3 copies of a plan of the premises showing the room(s) in which it is intended that marriages will take place.
3. I understand that -
 - a) the premises will be inspected for suitability before approval is granted and, if this application is successful, may be subject to subsequent inspection;
 - b) public notice of the application will be given by advertisement on the Swindon Borough Council website for a period of three weeks for objections;
 - c) approval, if granted, will be for a three-year period, subject to revocation; and
 - d) the premises must satisfy the local authority on fire precautions and health and safety provisions, and that copies of all relevant certificates, risk assessment and advice management must be attached to the application.
4. I declare that -
 - a) I have read and understood the information contained in this form and Annexes A, C and E; and,
 - b) the building has no recent or continuing religious connection; and,
 - c) I have consulted the planning authority as to whether planning consent is required and attach evidence that it is content that the premises may be used for marriages and Civil Partnership Registration.
5. I further declare that, if approval is granted -
 - a) subject to any exemptions in the Equality Act 2010 the premises will be regularly available for public use for the solemnization of marriages and the registration of civil partnerships; and
 - b) I will comply with both the standard conditions, {Annex C together with Annex E of this guidance} and any further conditions that the authority considers reasonable* that are attached to the approval.

This application must be made by the proprietor or a trustee of the premises. If successful the applicant will be the holder of the approval.

*The authority may attach such further conditions to an approval as it considers reasonable in order to ensure that the facilities provided at the premises are suitable and that proceedings on the premises do not give rise to a nuisance of any kind

Signature of applicant



Date:

4/3/2025

Interest in the premises:

Proprietor

Print name

Mark Pennells

Address for correspondence:

Chiseldon House Hotel
New Road, Chiseldon,
Swindon, Wiltshire, SN4 0NE
Contact telephone number: 01793 741 010

If applying on behalf of a company or other incorporated business please state position in company, address for correspondence, contact telephone number and email address.

1. Full name of applicant.	Project Caerus LLP	
2. Private addresses of applicant. If the application is made by a limited company please give the address of the registered office and where different state also the main trading address of the Company.	Enclave Wych Hill Way Woking Surrey GU22 0AE	
3. Name, postal address and telephone number of the premises which are the subject of this application.	Chiseldon House Hotel New Road Chiseldon, Swindon Wiltshire, SN4 0NE	
4. Please describe the nature of the premises at question 3 (e.g. hotel, stately home, civic accommodation).	Hotel	
5. Please describe primary and other uses to which it is regularly put.	Hotel, Restaurant, Accommodation, Meetings	
6. Is the person or company named in reply to question 1 the occupier of the premises?	Yes	
7. If the answer to question 6 above is 'No' and there is another occupier, please give their name(s) and address(es).		
8. Please state here the maximum number of people permitted to	ROOM NAME	NUMBER OF PEOPLE PERMITTED

occupy the room to be registered under any fire certificate or Fire Safety Risk Assessment which applies. Please attach a copy of any certificate, Assessment or Management procedures in force.

Borrelli	80
Barbury	40
Restaurant	120
Courtyard with Thatched Summer House	120

9. Do the premises currently have the benefit of any licence authorising use for public entertainment or similar purposes? If so please attach a copy.

Yes

