

Equality Impact Assessment (EqIA)

Deciding what needs to be assessed

In theory all policies, decisions, services, projects and programmes should be impact assessed. The most practical approach is to assess as the proposal is being developed or as processes, services and policies come up for review making the EQIA part of the development process. Don't be put off by the list below, it does not mean that long and detailed assessments are required every time you are engaged in one of the activities. However, it does mean that you should always consider the equalities implications of your proposals.

Policy	New policy development
	Request to depart from one requirement of the street policy relating to proximity to an educational establishment, school or dedicated permanent play facility
	Any change which may have a disproportionate impact on a particular group
Decision	Key decision
	Decision for Licensing Committee
	Budget change decision
Service	New service
	Service review, including the decommissioning of services
	Any service change which may have a disproportionate impact on a particular group
Projects & Programmes	All, at planning stage

Further information: [Equality Impact Assessments - a users guide](#)

Section One

	Question	Response
1.1	Name of policy/decision/service/project/programme being assessed	Committee report to consider a Street Trading consent application for a food van operated by SMASH Youth Project, contrary to an additional clause in Appendix B of the Street Trading Policy dated 1 st August 2022 relating to proximity to an educational establishment, school or dedicated permanent play facility.
1.2	Summary of aims and objectives of the policy/decision/service/project/programme	<p>Appendix B of the Street Trading Policy relates to addition clauses that were adopted by the Council in June 2022 following a review.</p> <p>The first clause states: ‘no street trading involving food shall be permitted within 300 metres of an educational establishment, school or dedicated permanent play facility.’</p> <p>A street trading consent application was received on 21st June 2024 by the licensing department to operate a food van to sell food and drink as part of a project commissioned by Swindon Borough Council Youth Justice Service and the office of the Police and Crime Commissioner around supporting young people on the edge of criminal exploitation.</p>
1.3	Who is affected by the policy/decision/service/project/programme? (e.g. employees/service users/supplier/contractor)	Existing or prospective street traders who may have been refused applications due to their close proximity to schools or educational facilities.
1.4	What involvement and consultation has been done in relation to this proposal? (e.g. with relevant groups and stakeholders)	<p>This project gained involvement and interest from many departments within Swindon Borough Council, namely the Youth Justice Service and Public Health. The project is being funded through the Office of the Police and Crime Commissioner.</p> <p>Public Health, who initially had investment in the Street Trading policy changes to increase the radius by which street traders can operate from educational establishments, schools and permanent play facilities to promote a healthier Swindon, have demonstrated support for this specific project.</p> <p>This proposal is for a one off exemption.</p>

1.5	What are the arrangements for monitoring and reviewing the actual impact of the policy/funding activity/event?	The impact of the change will be noted. A review of the Street Trading policy is being carried out which will allow for further consideration of applications based on their impact on the local community.
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Section Two - Protected Characteristics

Protected Characteristic Group	Is there a potential for positive or negative impact? Is the impact neutral?	Please explain and give examples of any evidence/data used	Action to address negative impact (e.g. adjustment to the proposal)
Disability	Neutral	No impact expected	
Gender Reassignment	Neutral	No impact expected	
Marriage or Civil Partnership	Neutral	No impact expected	
Pregnancy and Maternity	Neutral	No impact expected	
Race	Neutral	No impact expected	
Religion or Belief	Neutral	No impact expected	
Sexual Orientation	Neutral	No impact expected	
Sex (gender)	Neutral	No impact expected	
Age	Neutral	No impact expected	
Children in Care and Care Leavers	Neutral	No impact expected	

Section Three- Evaluation

3.1	Is it possible the proposed policy or activity or change in policy or activity could discriminate or unfairly disadvantage people?	Explanation/Justification No
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Final Decision:	Tick the relevant box	Include any explanation / justification required
1. No barriers identified, therefore activity will proceed.	Yes	
2. Stop at some point because the data shows bias towards one or more groups	No	
3. Adapt or change the event in a way which you think will eliminate the bias	No	
4. Barriers and impact have been identified, however having considered all available options carefully, there appear to be no other proportionate ways to achieve the aim of the policy or practice (e.g. in	No	

<p>extreme cases or where positive action is taken). Therefore proceed with caution with this knowing that it may favour some people less than others, providing justification for this decision.</p>		
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Section Four – Record Keeping

<p>Will this EqIA be published* (*EqIA’s should be published alongside relevant event paperwork including cabinet papers:</p>	<p>Yes/Not required</p>
<p>Date Completed</p>	<p>1st July 2024</p>
<p>Review date (if applicable)</p>	

Change Log			
Name	Date	Version	Change Made

Responsibilities			
<p>Name of person leading this EqIA</p>	<p>Aaron Lawton</p>	<p>Date Completed</p>	<p>01/07/2004</p>
<p>Names and roles of people involved in the consideration of impact</p>			
<p>Name of Director signing EqIA</p>	<p>Richard Bell</p>	<p>Date Signed</p>	<p>01/08/2024</p>